Welcome to Kodiak, Alaska a Coast Guard City

Coast Guards largest base is located on Kodiak Island.

This booklet represents community and base services available to your family during your tour on Kodiak Island.

To order a mailed package call or e-mail. 907-487-5341 or Debbie.J.Bower@uscg.mil
Resource Information

All Members with PCS orders to units in Kodiak should receive a unit message with a sponsor. A Customer Service Handbook from the Base Kodiak servicing personnel office (SPO) should also arrive by e-mail. The Customer Service Handbook will cover need to know PCS entitlement information such as:
- Overseas Screening & Entry Approval
- Personal Property Shipments & Vehicle Shipments
- Traveling through Canada to Alaska
- Temporary Lodging Allowance Information
- Passport Information
- And many other entitlements and general information that will help you make your move a successful one! If you do not received this publication please contact:

BASE Kodiak SPO at 907-487-5170 Ext. 6652, 6660, 6600 or E-Mail Lloyd.E.Tuchman@uscg.mil or call 907-487-5170 Ext. 6659
(Base Kodiak Servicing Personnel Office (SPO) is point of contact for all personnel reporting to Kodiak units.)

Other useful contacts while planning your PCS move:

Family Housing Information:
Questions should be addressed directly to the BASE housing office 907-487-5170 (Extensions listed below)
Stephen.M.Stajduhar@uscg.mil (Housing Officer CWO2) Ext. 6643
John.V.Laird@uscg.mil (Housing Representative) Ext. 6641
Tracy.D.Craig@uscg.mil (Housing Representative) Ext. 6642

Unaccompanied Personnel Housing Information:
Questions should be addressed directly to the UPH Barracks office at 907-487-5260 or 487-5653

Special Needs Information:
Vanessa Bryant, Kodiak Office 907-487-5525 Ext. 6505 or vanessa.d.bryant@uscg.mil

General Community Information or Mailed Kodiak Visitors Guide:
Transition-Relocation Manager
Call 907-487-5341 or E-Mail Debbie.J.Bower@uscg.mil
Morale, Well-Being & Recreation:
Kodiak enjoys one of the largest MWR facilities operated by the Coast Guard. Guest House information for temporary family quarters and camper sites are located on this page. Reservation 907-487-5446. See the MWR section of this book for details and also their web page online at www.kodiakmwr.com.

Alaska Marine Highway Information & Schedules:
AKMHS information can be viewed at: www.dot.state.ak.us/amhs

Driving Through Canada:
Everything you need to know: www.canadawelcomesyou.net
The Milepost Magazine can also be a great asset if driving check out their information at www.themilepost.com

Basic Allowance for Housing (BAH):
Basic Allowance for Housing (BAH) and Overseas Cost of Living Allowance (COLA) rates can be found at http://perdiem.hqda.pentagon.mil/perdiem
BAH use zip code 99615.
Kodiak COLA rates use Locality Code AK089.

Base Housing Information, Pictures and Floor Plans:
http://www.uscg.mil/basekodiak/housing.asp


The Alaska Landlord & Tenant Act: (Information for Renters)
This is a published booklet on landlord-tenant law that can be helpful in knowing your rights before signing a rental lease. The booklet can be found at: www.law.state.ak.us/department/civil/consumer/landlord-tenant.html
Kodiak Base Information:

Location:
Kodiak Island is situated in the Gulf of Alaska approximately 250 miles Southwest of Anchorage. Travel to the mainland is available by either a one hour airplane ride or by ten to twelve hour Alaska Marine Highway ferry ride to Whittier or Homer, Alaska. Both methods of travel off island are expensive and Kodiak is a high cost of living area due to its remote location and unique environment.

History:
Coast Guard Base Kodiak was established in 1972 upon satisfactory turnover of Naval Station from the US Navy to the USCG. Kodiak is proud to be designated as a Coast Guard City with the largest Coast Guard base in the United States. The base in Kodiak serves approximately 1000 active duty members, 1700 family members and several hundred civilians.

Directions to Installation:
Kodiak has a small one room airport. You will depart the airport drive, turn left onto Rezanof Drive. Approximately one mile down Rezanof you turn left into the main gate entrance. Extremely limited public mass transit is available, military shuttle is not readily available. Taxi service is available but expensive.

Arriving Alaska Marine Highway System on M/V Tustumena at Dock 1: Left turn out of ferry terminal parking lot onto Marine Way and travel to Rezanof Drive. Turn left at the light onto Rezanof Drive. Travel approximately 6.5 miles and turn left into the main entrance gate to the base.

Arriving Alaska Marine Highway System on M/V Kennicott at Dock 2: Exit parking lot and turn left onto Rezanof Drive. Travel approximately 6.5 miles and turn left into the main entrance gate to the base.

Military ID for all parties is required to enter base complex. Military members may sponsor other individuals to enter Base complex with proper identification and check in procedures through USCG Military Police Watch Desk.

Sponsorship:
Each unit is responsible for assigning sponsors. If you have not received your unit Welcome Aboard Message with a sponsor name and contact number, please call your new unit. If you are assigned to a ship that is underway your second point of contact for information is BASE Kodiak SPO at 907-487-5170 Ext. 6659. or E-Mail Lloyd.E.Tuchman@uscg.mil (Base Kodiak Servicing Personnel Office is point of contact for all personnel reporting to Kodiak units.)

Temporary Quarters:
Quarters are available in Unaccompanied Personnel Housing (UPH) for E-6 and below single members. Call 907-487-5262 or 487-5260.

Temporary lodging is available for families and E-7 and above at the Guest House operated by MWR. Some features of this facility are refrigerators in each room, three community kitchens, laundry areas, and a playroom for small children. The Guest House does not allow pets and reservations should be made as soon as possible due to limited summer availability. Reservations call 907-487-5446

MWR also has a limited number of RV sites with utility hook-ups and a dump station located just off the main base. For more information go to the MWR web page www.kodiakmwr.com or for reservations call 907-487-5446.
Pet Information

Traveling to Kodiak with Pets:
No pet quarantines are involved with moving to Alaska. Make sure if you are flying with pets that you check with airlines directly for pet regulations and time of year restrictions.

Web site resources:
Pet Welcome [www.petswelcome.com](http://www.petswelcome.com)

Alaska Marine Highway System: [www.dot.state.ak.us/amhs](http://www.dot.state.ak.us/amhs)
If choosing to travel by the ferry system. Valid rabies and health certificate are needed. Pets restricted to the vehicle deck (except animals aiding disabled passengers). Must be transported inside a vehicle or in suitable containers furnished by the passenger. During long sailings, there will be 15-minute car-deck call with announcements to inform passengers they may visit the car deck to feed, water and walk their pets. Pets may also be walked during port stops. Check web page for updated information.

If you choose to drive through Canada with pets.
Driving through Canada with Pets: [www.canadawelcomesyou.net](http://www.canadawelcomesyou.net)

Local Resources:

Humane Society of Kodiak Animal Shelter [www.kodiakanimalshelter.org](http://www.kodiakanimalshelter.org)

Veterinary Service: Kodiak Vet Clinic: 907-486-5418 [www.kodiakvet.com](http://www.kodiakvet.com) (Only clinic on island)

Pet Boarding:
Kodiak Dog Kennels: 907-539-5011
The following vaccinations are required for boarding animals in Kodiak:
**DOGS:** Annual DAPP (Distemper, Adenovirus, Parainfluenza, and Parvovirus) - Annual Bordetella (Kennel Cough) - Triennial Rabies
**CATS:** Annual FVRCP (Feline Distemper) - Annual Feline Leukemia - Triennial Rabies

Renting on Kodiak with pets:
Community rentals are difficult to find when you have pets. Several local hotels do allow pets for additional charge and deposits. Government family housing does allow domestic pets check with housing office directly. No pets are allowed in the barracks (UPH).

There are many pet owners in Kodiak therefore you will encounter residents enjoying the outdoors with pets on a regular basis.
What is the cost of living in Kodiak?

Population: Kodiak Island Borough: 14,135  City of Kodiak population of: 6,196
Median House Cost: $323,200  Cost of Living: 42.2% higher than US Average
More Information: www.bestplaces.net  Kodiak is considered a high cost of living area.

Average cost of rentals on Kodiak:
Two bedroom rentals range from $1000 to $1500  Three bedroom/Four bedroom rentals range from $1800-$2100

Kodiak has a very unique home rental/purchase environment. Rental properties are private landlord owned and operated rather than apartment complex. Keep in mind when renting or purchasing a home utility costs can be very expensive compared to what you have paid in other locations especially heating oil. Older homes and apartments not energy efficient can result in higher heating cost. Request a history of utility cost for that property location and make sure you have legal review your lease before signing for your own protection.

Alaska Housing Market Indicators, 2015 Residential Rental Market Survey:
Every March, the Alaska Department of Labor and Workforce Development surveys Alaska’s landlords for residential rental information. Please access the link below to review the 2015 Residential Rental Market Survey. Some of the highlights contained in this report for Kodiak Island Borough are:
• The Kodiak had the highest median adjusted rent for all building types combined at $1,419.
• Kodiak continues to have low vacancy rates for apartments and relatively high rents, suggesting tight rental market.
• Kodiak tenants were the least likely to have electricity included in contract rent.
• Kodiak reported as one of the the highest median adjusted rents of all surveyed Alaska areas.
• Oil heat is most common in Kodiak, where 100 percent of surveyed units use it.
• The highest median adjusted rent for a two-bedroom apartment was $1,419 in Kodiak.
• Moving from a one-bedroom to a two-bedroom apartment cost the most in Kodiak, where the median adjusted rent would cost $444 more.
• Link to full report: https://www.ahfc.us/files/8214/3343/4854/2015_residential_rental_market_survey.pdf

Average cost of purchasing a home on Kodiak:
• Single family homes are usually available for purchase between $275,000 to $500,000 depending on size, location, and condition of home. It is important to consider the energy efficiency of the home and always suggested that you have the home fully inspected before purchasing.

Average Utility Cost:
Water flat fee per month: $149  www.city.kodiak.ak.us  Garbage average: $50.00
#2 Heat Fuel Oil average: $2.97 per gallon and up  Electric cost: www.kodiakelectric.com
Cable Television, Internet, Wireless - per package bought through company. (AT&T & GCI Communication)

“The Alaska Landlord & Tenant Act: what it means to you” is a published booklet on landlord-tenant law that can be helpful in knowing your rights before signing a rental lease. The booklet can be found at: www.law.state.ak.us/department/civil/consumer/landlord-tenant.html

Government housing is mandatory you must be released from government housing to enter a lease or purchase a home on the community.
FAMILY GOVERNMENT HOUSING
All base family housing in Kodiak is government owned and operated by the Kodiak Housing Office.

Housing pictures and general floor plans (although all units are slightly different) may be viewed by accessing the link below:
http://www.uscg.mil/basekodiak/housing.asp

Government housing is mandatory you must be released by BASE housing office to rent or purchase a home on the community.

Non-Government Housing
Rentals can be found listed in the Kodiak Daily Mirror Newspaper classified section on the Internet at www.kodiakdailymirror.com, or on the base electronic bulletin board found on the government computer.

Your unit Sponsor should be able to forward electronic bulletin board rental listings to you or the link so you can view the board directly.

On Facebook there is also a community posting page named “Kodiak Rental Housing Market” where listings are posted.

Current Real Estate Companies in Kodiak:
Alaska 1 Realty:
www.alaska1realty.com
Associated Island:
www.soldonkodiak.com
REMAX:
www.kodiakislandrealestate.com

It is very important that you work with your assigned sponsor to have a successful move.

Welcome to Kodiak and we look forward to serving you and your family during your tour!

All questions regarding family government housing and entry approval must be addressed directly to the Housing Office:

Kodiak Housing Office Contact Information
907-487-5170 or 800-KODIAK2
Ext. 6638, 6639, 6640, 6641, 6642, 6643

GEO Bachelors:
Please contact housing office directly for current information on housing options.
Kodiak Government Family Housing

Effective FY 2013, assignment to OCONUS Government Housing is MANDATORY.

Kodiak has government family housing. During the Overseas Screening process you will be required to fill out a housing application and automatically placed on the housing list when you are granted Overseas Entry Approval. Your name will be placed on the appropriate bedroom waiting list according to the Coast Guard Housing Manual. A release from assignment to Government family housing will be granted for certain cases.

Types of Housing:

Kodiak has government owned housing located in four different areas (Upper and Lower Government Hill, Aviation Hill, and Lake Louise) and the complex has eleven different styles of homes. Homes offered may have a garage, fenced yard, or be a four-plex apartment style home. In some cases the only home that we may be able to provide will be a four-plex apartment style home. Housing is assigned based on a members control date and estimated date of arrival. When you receive orders to a unit in Kodiak contact the housing office for more detail 800-Kodiak2, Ext. 6643, 6642, or 6641.

Housing consists of two, three, and four bedroom duplexes, two and three bedroom four-plexes (apartment style), three bedroom single-family homes, and three and four bedroom townhouses.

In the past, families have experienced high levels of stress due to expectation of assignment to a particular style home (i.e. house with garage/fenced in yard). You are highly encouraged to discuss with all family members the potential for assignment to any type of available housing throughout our complex.

Size of Family Homes:

- 2-bedroom units range in square footage from 1050 to 1400 square feet, 3-bedroom units are from 1466 to 1560 square feet and 4-bedroom units are from 1684 to 1760 square feet.
- Command Quarters range in square footage from 2340 to 2820 square feet.

All government housing units include washer, dryer, dishwasher, stove, fridge.

You are highly encouraged not to bring appliances to Kodiak but to place them in storage at your previous duty station. You should bring adequate furniture for the size of the unit you are expecting to be assigned. Large furniture items such as a baby grand piano, large bedroom suites, or any other oversized or excess items should be placed in non-temporary storage at origin. Non-temporary storage in Kodiak is expensive and will not be authorized at Government expense.
**What size house do I qualify for:**

<table>
<thead>
<tr>
<th>Dependents, excluding spouse</th>
<th>Minimum Number of Bedrooms</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>One</strong></td>
<td>2 Bedrooms</td>
</tr>
<tr>
<td><strong>Two</strong>, except as follows:</td>
<td>2 bedrooms</td>
</tr>
<tr>
<td>Two, one over 10 years of age</td>
<td>3 bedrooms</td>
</tr>
<tr>
<td>Two, one over 6 years of age, opposite sex</td>
<td>3 bedrooms</td>
</tr>
<tr>
<td><strong>Three</strong>, except as follows:</td>
<td>3 Bedrooms</td>
</tr>
<tr>
<td>Three, with two over 10 years of age</td>
<td>4 Bedrooms</td>
</tr>
<tr>
<td>Three, one 10 years or over and other two opposite sex with one 6 years or over</td>
<td>4 Bedrooms</td>
</tr>
<tr>
<td><strong>Four</strong>, except as follows:</td>
<td>3 bedrooms</td>
</tr>
<tr>
<td>Four, one 10 years or over</td>
<td>4 bedrooms</td>
</tr>
<tr>
<td>Four, one 6 years or over and all of the other three opposite sex of the one</td>
<td>4 bedrooms</td>
</tr>
<tr>
<td>Four, two 6 years or over of opposite sex and two same sex</td>
<td>4 bedrooms</td>
</tr>
</tbody>
</table>

**Waiting Times:**

Availability is based on the number of vacancies during a transfer season. Depending on availability, you may experience waiting times for government housing from less than 30 days to 2 months.

Many factors can contribute to this delay, including departure of member’s currently living in the home. While every attempt is made to ensure minimum disruption to incoming families, keeping in contact with the housing staff should preclude unnecessary stress on arriving families.

**Assignment to government family housing:**

The housing office requires newly arrived members to produce an endorsed copy of their travel orders after arrival.

Overseas housing assignment is **MANDATORY**. If a member arrives prior to his/her family, there is not an immediate need for family housing and therefore housing cannot be assigned. Members may be assigned housing if documentation is presented showing the dependents will be arriving in Kodiak within two weeks of assignment.

Officials conducting overseas screening must give careful consideration to housing needs. Waivers regarding family size must be requested. Waivers to the published family guidelines will be considered, provided the member and dependents fully understand that housing may not be available.

If member is being deployed after arrival and spouse is acting on their behalf during the absence a Power of Attorney (POA) is required when dealing with household goods and/or submitting temporary lodging allowance (TLA) claims.

**When available, one bedroom per dependent (excluding spouse) will be assigned.**
UNACCOMPANIED PERSONNEL HOUSING
All questions concerning the UPH or release from quarters should be addressed to the UPH directly at 907-487-5262 or 5260.

Single E-6 and below must report directly to the UPH, Temporary Lodging Allowance will not be authorized. Release from UPH will be authorized in accordance with Commandant and Base Kodiak Instructions.

Single E-7 and above will be authorized Temporary Lodging Allowance once they have reported into their unit while awaiting household good delivery.

GEO Bachelors: Contact the housing office directly for current information on housing options. 907-487-5170 Ext. 6643, 6642 or 6641.

Types of quarters:

Kodiak has a total of five unaccompanied personnel housing units located on base. The UPH is a two-floor, four building complex joined together by an enclosed walkway which extends to the galley. The fifth two-floor building is detached from the main complex and located just down the street. Residents include members from all commands on the complex.

One and two person, fully furnished rooms are available for personnel. UPH rooms range in square footage from 180 to 300 square feet. Bathrooms are shared between two adjacent rooms. There are TV lounges, laundry facilities and two community kitchens. Rooms have Cable, Internet and phone connections available for connection at member’s expense. Refrigerators and microwaves are provided in each room.

Individuals may bring personal effects (no furniture) including fishing and hunting gear, television, stereo, etc., be aware that storage is not available on Kodiak. Long term Non-Temporary Storage (NTS) is available prior to departing your unit. You must obtain authorization from the UPH to bring large or excessive items.

Pets are not permitted in the barracks and firearms must be stowed in the armory located at Military Police on the lower floor of the BASE Administration building.
AVAILABLE BASE SERVICES

- Base Medical Clinic & TRICARE
- Work Life Services
- DECA Commissary
- Coast Guard Exchange
- Family Childcare Program

Rockmore King Clinic

Commissary & Work Life Building
Rockmore - King Clinic request that all aviation personnel on transfer orders to Kodiak hand carry their health records with them.

Overseas screening for active duty members and their families must be completed prior to coming to Kodiak due to the lack of specialized medical care available locally. Chronic medical problems not declared during screening could affect your eligibility to remain in Kodiak. It is recommended that all medical and/or dental problems that can be dealt with while in the Lower 48 should be taken care of prior to transfer to Kodiak.

The base clinic located just inside the base main gate, provides outpatient medical and dental care to active duty personnel and outpatient medical care to family members. School and sports physicals for children are also available by appointment. Appointments for medical care can be made by calling 907-487-5757.

The facility has no inpatient or emergency room capability but provides limited after-hours care to active duty members. After hours urgent care is available locally for family members at two civilian walk-in clinics. All patients needing emergency care should call 9-1-1 or proceed directly to the local emergency room located at Providence Kodiak Island Medical Center (PKIMC). Most patients who require inpatient care are either referred to PKIMC or referred off island to Joint Base Elmendorf Richardson (JBER) in Anchorage. Routine medical and dental care through TRICARE Prime Remote and the TRICARE Family Member Dental Plan is available in the local community. Access to specialty care is limited in Kodiak. PKIMC does have specialists that visit the island. However, most patients needing specialty care must be flown to Anchorage usually via the twice-monthly Air Station Kodiak C-130 Medical Flights. Patients are normally referred first to JBER Hospital. If the necessary services are not available from JBER, patients are usually referred to a TRICARE Network provider in Anchorage.

**TRICARE Entitlements:**
To ensure Coast Guard active duty family members have excellent access to health care services while stationed in Kodiak, they can enroll in TRICARE Prime Remote (TPR). Under TPR, family members incur no out of pocket costs (except for non-MTF pharmacy co-payments). This means no deductibles, cost-shares, or co-pays. Unlike TRICARE Prime, in TPR you will not be assigned to a Primary Care Manager (PCM). That means active duty family members may see any TRICARE-certified family doctor in Kodiak while still being entitled to care at our Military Treatment Facility (Rockmore-King Clinic). If you have any questions, please come to the TRICARE Customer Service Center, located in the clinic.

People with PCS orders to Kodiak, should not disenroll from their managed care program (TRICARE Prime or Prime Remote) prior to transfer. While enroute to Kodiak, you must contact your Health Care Finder/TRICARE Service Center or your Primary Care Manager for your current region for pre-authorization for routine medical care. However, pre-authorization is not required for emergency care.
It is important that you use your prior duty station address to avoid billing errors when filling out billing information at the clinic or hospital where medical care was obtained while enroute to Kodiak. Also, be sure that your family members’ medical records are transferred to Kodiak (either hand-carried or mailed from your previous unit). Any active duty dependent family member age 18 or older must, by law, pick up their own records; unless they have signed a medical release authorizing you to hand carry them.

Upon arrival in Kodiak, all active duty members must check in with the Rockmore-King Clinic where we will verify DEERS and TPR eligibility. You will also be directed to the TRICARE Service Center where you can transfer your TRICARE enrollment from your previous region to Alaska. Active duty members must enroll in TRICARE Prime, with Rockmore-King Clinic as your Primary Care Manager (PCM). Active duty family members are highly encouraged to come in to the Clinic to enroll in TPR and also have their DEERS eligibility verified. Family members choosing not to elect TPR must disenroll from their previous region and then are covered under TRICARE Standard. These are the only two options available in the Kodiak area.

**Dental Services:**

Complete dental care, with the exception of orthodontics, is provided for all active duty members in the Rockmore-King Clinic. Routine dental care for family members is available in Kodiak but will likely cost more than you are used to paying elsewhere. Therefore, it is strongly recommended that family members enroll in the TRICARE Family Member Dental Plan (FMDP). A civilian orthodontist visits Kodiak regularly; however, the orthodontic care is expensive. TRICARE FMDP does provide limited coverage for orthodontics but you can expect significant out of pocket expenses. Orthodontic care is widely available in Anchorage and is less expensive than in Kodiak but that is offset because you will incur other expenses. Some families arrange their orthodontic appointments in Anchorage to coincide with the twice-monthly Medical Flights, however, with the exception of flying on a Coast Guard aircraft; all other expenses are the responsibility of the member.

If you have specific questions about health care services available at the Rockmore-King Clinic, please call the Clinic Supervisor at (907) 487-5757 Ext. 2109 or the Clinic Administrator at Ext. 2107. For questions about health care services available in the local community or in Anchorage or about your TRICARE benefits, please stop by the Clinic TRICARE Service Center upon your arrival in Kodiak.

Medical Concerns should be addressed directly to the Rockmore-King Clinic:

907-487-5757 Ext. 6808
Work Life Services

Supporting Operational Readiness
Toll Free Number: 1-800-USCGWLS Ext KOD
Direct Number: 1-907-487-5525

• **Family Advocacy Specialist (FAS):** Call Extension 6503
  Provides prevention of family violence through educational programs and parenting classes. The FAS handles crisis intervention and case management of all child and spouse abuse reports.

• **Family Resource Specialist (FRS):** Call Extension 6505
  Manages the Special Needs Program by securing enrollments and linking families with special services for medical, emotional, and educational conditions. Also offers, scholarship information, elder care referrals, and adoption assistance.

• **Employee Assistance Program Coordinator (EAPC):** Call Extension 6507
  Handles Critical Incident Stress Management Services (CISM), Suicide Prevention, Victim/Witness Assistance, Workplace Prevention, Personal Financial Management Program, Rape & Sexual Assault Prevention/Response (contact until permanent employee is hired for position). The CG SUPPRT program provides free, confidential assessment, referral, and short-term counseling for employees and their families. To speak with a CG SUPPRT counselor calling day or night 1-855-247-8778 or 855-CG-SUPRT. Online information available at [www.cgsuprt.com](http://www.cgsuprt.com)

• **Health Promotions Manager (HPM):** Office is located at HSWL BASE Hawaii: 808-842-2088
  Provides information dealing with health promotion covering the following: tobacco cessation, stress management, nutrition, weight management and fitness.

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**HSWL Transition-Relocation Manager (TRM):** Call Direct Line 907-487-5341

• **Office location is in the BASE Education Center within the Enlisted Barracks on Windrider Drive Building 4 (Main Entry):**
  Resource for Transition, Relocation, and Spousal Employment information for active duty Coast Guardsmen and their families. Transition GPS Classes, Community Relocation Information, and Employment resources.

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**Child Development Services Specialist (CDSS):** Call Direct Line 907-487-5253

• **Office location is in the annex building located in front of the Child Development Center**
  Manages the Family Childcare Program (FCC) where spouses can be certified and operate a childcare business in government owned housing. This individual is also a resource for Kodiak area school information for Coast Guard families and the area Unit Ombudsman Coordinator.
Other Base Services  (Store times listed are subject to change)

DECA COMMISSARY:

Online Information: [www.commissaries.com](http://www.commissaries.com)

Kodiak Commissary Schedule: CLOSED (Monday & Tuesday)

Wed: 1000-1800; Thurs: 1130-1800; Fri: 1130-1800; Sat: 1200-1800; Sun: 1200-1800

CG Exchange:

Gas Station: 24 hour credit/debit card

Beauty Shop Hours: call 487-5432 Located in Building N-27 above Commissary

Barber Shop Hours: call 487-5847 Located in Building N-27 above Commissary

Main Exchange: Call 487-5772

1st Floor Convenience Store: Monday-Saturday 0700-2100 & Sunday 1000-2100


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Family Child Care Provider Program

Are you looking for a way to stay at home, earn money and care for your own children?

*Become a Family Child Care Provider: Join the network that makes a difference!*

Family Child Care

Tel: 907-487-5253

*It’s just another way Coasties help Coasties!*
MORALE, WELL-BEING & RECREATION

KODIAK IS HOME TO THE LARGEST MWR OPERATION IN THE UNITED STATES COAST GUARD!

"YOUR FUN IS OUR BUSINESS"

CHECK OUT THE LATEST INFORMATION ON ALL MWR ACTIVITIES ON THE INTERNET AT WWW.KODIAKMWR.COM
MWR Youth Activities Program

The Youth Activities Program and Teen Center operated by MWR is affiliated with Boys and Girls Clubs of America (www.bgca.org) and consists of three activity areas: Youth Sports Programs, Youth Special Events, and the Teen Center. MWR Kodiak web page: www.kodiakmwr.com

The primary goal of youth sports program is to provide support to military and DHS civilians' families by providing safe, age-appropriate activities that help develop confidence and opportunities for youth to develop the skills needed to make sound decisions for their future endeavors. The youth sports program consists of Bowling, Basketball, Soccer (indoor and outdoor), and other sports type programs for grades K-8. The sports programs are recreational in nature stressing participation and having fun.

Youth Special Events include more social-type events like the Winter Holiday Party, Easter Egg Hunt and Kid’s Spring Fling. Events like Laser Tag and Roller skating are also added and are very popular during the winter months. These events are designed with a larger age group in mind and are supported by funds raised through the MWR program.

The Teen Center activity agenda provides a diversified program that supports youth 10 to 17 years of age. The center provides youth the opportunity to socialize with friends, as well as opportunities for each person to express their individual talents, providing group and individual activities that challenge youth physically and mentally, helping to build relationships. The center provides sports programs, competitions, teen council meetings, crafts, outings, cooking classes, tournaments, computer access, and other support programs.

SPECIFIC PROGRAMS:

<table>
<thead>
<tr>
<th>Program</th>
<th>Target Age</th>
<th>Fee Requirements</th>
<th>Enrollment</th>
<th>Length of Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth Sports</td>
<td>K-8th grade</td>
<td>Cost to cover uniforms and awards</td>
<td>Completed via registration forms available at base gym complex</td>
<td>Seasonal: Typical sport program runs 6 weeks depending on number of teams</td>
</tr>
<tr>
<td>(Basketball, Soccer (indoor and outdoor), Bowling)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Youth Special Events</td>
<td>5-17 years</td>
<td>Generally, No Fee</td>
<td>No signup required</td>
<td>Single Day (Some events like roller skating and laser tag are repeated on a monthly basis)</td>
</tr>
<tr>
<td>Teen Center</td>
<td>10-17 years</td>
<td>No Fee</td>
<td>Signup required at Center</td>
<td>Varies with program</td>
</tr>
</tbody>
</table>

MWR has many great programs in Kodiak all current activities can be viewed on their web page. A few of the youth programs available are listed below in more detail:
The MWR Child Development Center has been accredited by the National Academy for the Education of Young Children (NAEYC) since 2001. Our program is designed to meet the developmental needs of young children. It provides experiences that enrich and enhance each child's cognitive, language, social, emotional, physical, and creative development. Within the center's daily schedule, each child has opportunities to create, explore a variety of environments, learn problem solving and personal interaction skills, and learn a variety of concepts through first-hand experiences. CDC offers **Full Day Care** for children 6 weeks through 5 years of age in our Infant, Toddler and Full-day Preschool rooms. A **Part Day Preschool** program is offered 5 days a week for children ages 3-5. Classes start after Labor Day and end in May each year. The part day program is available during school breaks but closed on Federal holidays.

**After School Care** is provided for Kindergarten to 5th grade until 5:30pm daily and 7:00am-5:30pm on KIBSD parent conference and teacher in-service days. Full day care is available during school vacations (Christmas and Spring breaks) but at an extra charge. No care is available on Federal Holidays. Ask for details when registering your child.

**Drop In Hourly Care** is available but based on staff/space availability.

**Operating hours and general information:**
- Center is open Monday - Friday from 7:00am - 5:30pm.
- Closed on all observed Federal Holidays and some approved early closure dates, for more information contact the center directly.
- Registration fee per child is due upon enrollment or placement on waiting list.
- Standard rate per month may be assessed for full time unless qualified for sliding scale.

**Eligibility:**
Dependent children of employees of the Department of Homeland Security, both military and civilian, other military personnel, and other Federal employees living or working at or near the unit may use the center. Children will be admitted according to the following priorities as determined by the status of the parent(s):
- Single parents, whether Active Duty Coast Guard or Civilian Coast Guard employees
- Coast Guard Active Duty and Civilian Employees
- DOD Active Duty Members
- DOD Civilian Employees
- DHS and other Federal Employees
- DHS Contractors
- Community Members

Children will be admitted on a first come, first serve basis within the above mentioned categories.

Staff to Child Ratios at the CDC are based on NAEYC recommendations which are required to provide sufficient, constant supervision in and outdoors. Alaska Immunization Information:

[www.epi.hss.state.ak.us/id/immune.stm](http://www.epi.hss.state.ak.us/id/immune.stm)
**MWR Guest House - (Temporary Lodging)**

The Guest House on base is a temporary lodging facility operated by Morale, Well-Being & Recreation (MWR). Reservations can be made by calling 907-487-5446, Ext. 1 and credit card guarantee is required. Current rates and other information are available on the Kodiak MWR web page at [www.kodiakmwr.com](http://www.kodiakmwr.com). Summer PCS season is very busy with limited space, call for reservations as soon as possible.

**Driving instructions to Guest House:**

**From the airport:** When departing the airport turn left at the stop sign on Rezanof Drive. The main gate entrance is 1.5 miles (on left).

**From town:** Facing the mountains, turn left on Rezanof Drive. Continue on Rezanof Drive until you arrive at the main gate entrance to the base (on left).

Enter main gate and turn left on Albatross Avenue, (second left). Stay to the right at the “Y” intersection and the Guest house is located on the right.

**Guest House Features:**

- Three floor renovated non-smoking facility with best rooms on Kodiak.
- 46 room which includes 3 family suites, 3 VIP suites, and 2 wheelchair accessible rooms.
- All rooms have private baths.
- Open to PCS, TAD and Space Available guest.
- A full kitchen, dining area and complimentary laundry area is available on each floor.
- Small child indoor play room area located on first floor adjacent to lobby area.
- Rooms include daily housekeeping, cable TV, VCR, refrigerator and Wireless Internet.
- 14 day reservation limit but can be extended pending situations and space available.
- No pets allowed.
- Make reservation early since Guest House fills up fast during PCS season.

**MWR RV Camper Lot:**

- **RESERVATIONS can be made by calling the Guest House - 907-487-5446 ext. 1**
- 4 lots are available that include electric, septic, water, picnic tables and fire rings.
- 4 lots are available **without electric, septic and water** but does include fire ring and picnic tables.
- RV Camper lot is open from May 1st to October 15th.
- Location has dump station and water available.
- 30 day reservation limit required with 14 day separation between reservations.
Education

Education - Public Schools:

Kodiak Island Borough School District (KIBSD) [http://www.kidsd.org](http://www.kidsd.org) operates a fully staffed school district for grades K-12. Current school calendars and enrollment information can be found on the Internet. Current and future school calendars and all other information about the local school system can be found on this page.

There are four elementary schools, one Middle and High school. Elementary students that live in Government housing will attend Peterson Elementary. To register students in Kodiak schools you will need:

- Enrollment is now available online.
- Copies of all school transcripts are needed.
- Current physical medical examination.
- Meet all immunization requirements (Hep A & Hep B is required). ([http://www.epi.hss.state.ak.us/id/immune.stm](http://www.epi.hss.state.ak.us/id/immune.stm))
- Children starting kindergarten must present proof of birth-date and be five years of age prior to 15 August of the school year they plan to enter.

Medical appointments for school physicals may be made at Rockmore-King Clinic on base at 487-5757. Please hand carry current child’s immunization records with you to Kodiak. Complete registration information is available on the web on the KIBSD page.

Peterson elementary students will have bus service provided from government housing on Aviation Hill and Lake Louise. Children who reside in housing on the main base are within walking distance to the school. All Middle and High school students in government housing are provided bus service.

Special Education programs are available for students. If your child/children have and Individual Education Program (IEP) or have any special educational needs contact the Kodiak Family Resource Specialist, Vanesa Bryant at 907-487-5525, Ext. 6505 or toll free at 800-USCGWLS Ext. 563 then Ext. 6505.

Kodiak schools welcome parental involvement with the student's teachers, volunteerism and PTA activities.
Kodiak Island Borough School District
Everything you expect a GREAT DISTRICT to be and more!

We are pleased to welcome you to the KIBSD family! We look forward to helping your student achieve the highest level of academic success during your time in Kodiak.

Our District website, www.kibsd.org provides all the necessary information new families need to get started. Under the Parents and Students tab you will find access to our online student enrollment system, a list of entry requirements, school year calendars with start dates, school day hours, student transportation information, supply lists and other helpful resources.

Your New School:

Living on USCG Base or in Bells Flats area:
Grades K-5 Peterson Elementary School
Grades 6-8 Kodiak Middle School
Grades 9-12 Kodiak High School

Living in Kodiak Town or Monashka Bay area:
Grades K-5 offer 3 schools depending on location. Main Elementary, East Elementary or North Star Elementary
Grades 6-8 Kodiak Middle School
Grades 9-12 Kodiak High School

Have questions? Please call our Central Office at 481.6200. Our friendly staff will be happy to assist you!

Visit our website at http://www.kibsd.org
Find us on Facebook. Follow us on Twitter.
**Private Schools:**

There is one private Christian School (Kodiak Christian) kodiakchristianschool.org and one private Catholic School (St. Mary’s) stmaryskodiak.org on Kodiak. Both operate classroom instruction in grades K-8.

**College and Adult Education:**

University of Alaska Anchorage, Kodiak College http://www.koc.alaska.edu offers instruction and classes towards General Education Diplomas (GED), Associates degrees, speciality certifications, and limited Bachelor degrees.

**Education – Training (College-Technical):**

The Base Education Center is located in the Unaccompanied Housing complex (Building 7 Barracks 4). The Education Services Officer (ESO) for all units except Air Station personnel can be reached at 907-487-5394. Air Station ESO can be reached at 907-487-5395.

Coast Guard Correspondence Courses can be ordered at the Education Center. The center stocks all required end of course tests for their respective commands.

The center is an authorized DANTES Testing Center and as such provides a variety of programs that are made available to the Coast Guard community. Some programs (i.e. CLEP, DSST) are available for spouses.

College placement exams include SAT and ACT and several other specialty tests. College credit by exams include CLEP, DANTES (DSST) and Excelsior College exams. The Center can also proctor exams for other educational institutions.

HSWL Transition Relocation Office
New location is in the Education Center at Building 7, Barracks 4. (Main Barracks Entrance)

Check out information on retirement, resumes, TAP GPS classes, relocation and spousal employment.

Direct Line: 907-487-5341
Fax Line: 907-487-5396
E-Mail: Debbie.J.Bower@uscg.mil
Spousal Employment

Networking is a great way to find employment once you arrive on Kodiak. Make sure you talk to people and ask about jobs available. You can also look online for job announcements before you arrive at the following:

Kodiak Job Center: The job center is operated by the State of Alaska and located at 211 Mission Road, Suite 103, Kodiak, AK 99615. Available jobs can be viewed at [www.jobs.alaska.gov](http://www.jobs.alaska.gov) this site has most of the jobs available on Kodiak.

A variety of service are available in their office including resume assistance
Open Monday - Friday 8:00 am - 4:30 pm (Except Holidays)
Phone: 907-486-3105
Toll Free: 800-478-3105
Fax: 907-486-4716
To view job details you must set up an account which requires a local address. (You may use Unit address to set up account until you have a local address.)


All jobs are advertised and applied for at the usajobs website. Applicants must follow all directions when applying. Qualified Military Spouses on PCS orders to Kodiak can apply for Federal Jobs announced under “Merit” promotion announcements with the Coast Guard using the “Military Spouse Appointment Authority (Executive Order 13473)”. Spouses must be on military PCS orders and relocating with active duty member to Kodiak. Spouses have a 24 month window to use the authority to apply. This Authority is NOT a preference and spouses must be well qualified for the position to be referred. Information is available concerning this law on the Internet at [www.fedshirevets.gov](http://www.fedshirevets.gov).

All individuals can apply for federal jobs announced in a “Open or Public” announcements. You must apply online for each announcement.

General resume questions can be addressed to Transition Relocation Manager at 907-487-5341 or e-mailing Debbie.J.Bower@uscg.mil.

Command Staff Advisor (CSA) human resource office for federal employment in Alaska is located in the Base building on the 3rd floor.

Non-Appropriated Fund (NAF) government jobs are available on [www.cg-exchange.net/ijobs.nsf](http://www.cg-exchange.net/ijobs.nsf) or link through the MWR Web Page at [www.kodiakmwr.com](http://www.kodiakmwr.com) for job announcements, benefits summary and application process. New NAF recruiting process requires all applications for employment be submitted online. Follow all directions contained in the announcements.
Military Spouse Appointing Authority

The Military Spouse Appointing Authority is a new hiring authority that provides an additional hiring flexibility for managers to consider as part of their recruitment efforts and provides a mechanism to assist certain military spouses in order to minimize disruptions in military families due to permanent change of station (PCS) relocations, disability and deaths resulting from active duty service. To achieve this, these provisions authorize the non-competitive appointment of certain military spouses to positions in the competitive service. This authority is a non-competitive hiring mechanism, it does not establish or constitute a hiring preference for eligible spouses, nor does it create an entitlement to federal jobs for eligible spouses.

- There are three eligibility categories.
  - Relocation with the service member spouse as a result of permanent change of station (PCS) orders. A spouse of a military member must be authorized to relocate on the PCS orders, and actually relocate to the new duty station. The military spouse can only be appointed within the reasonable daily commuting distance of the new duty station. The military spouse who is PCSing with a military member that is retiring or separating is not eligible under this authority unless he/she meets criteria outlined below. To confirm eligibility, the United States Coast Guard must verify the military spouse has a valid marriage certificate or other documentation verifying marriage (such as any official documentation verifying a recognized common law marriage). In addition, the military member’s spouse must be authorized on the military orders which assign the military member to a certain post. This non-competitive appointment authority is normally limited to the geographic area (as stated on the PCS orders), or the surrounding commuting area.
  - Spouse of service member who incurred a 100 percent disability during the service member’s active duty service. A military spouse is eligible to be considered under this authority if the military member was retired under chapter 61 of title 10, United States Code with a 100 percent disability rating from the military, or was released from active duty and has a disability rating of 100 percent from the Department of Veterans Affairs or the military. There is no geographic limitation under this category. The military spouse must submit a copy of the military member’s Department of Defense (DD) form 214 and a copy of documentation from either the Department of Veterans Affairs or the Department of Defense indicating the military member has a disability rating of 100 percent due to a service connected disability. The military spouse must also submit documentation verifying marriage to the military member.
  - Spouse of service member killed while on active duty. If the military member was killed while on active duty and the military spouse is not remarried, the military spouse is eligible. There is no geographic limitation.
in this category. The military spouse will be required to provide documentation of the death and marital status at the time of death.

- The Coast Guard uses this authority when filling competitive service positions on a temporary (not to exceed 1 year), term (more than 1 year but not more than 4 years), or permanent basis. A military spouse must apply to the merit promotion vacancy announcement to be considered under the military spouse appointing authority. If a military spouse applies under a delegated examining unit (DEU) vacancy announcement he/she will not be referred for consideration under the military spouse authority, but will be referred in accordance with applicable laws and regulations associated with delegated examining.

References

- Executive Order 13473
- 5 CFR 315.612
Kids Activity Corner

Some items that may be of interest to your children throughout your stay on Kodiak:

**Kodiak Wildlife Refuge** [www.fws.gov/refuge/kodiak](http://www.fws.gov/refuge/kodiak) or Face Book Page
487-2626 or 888-592-6942
Wildlife Visitors Center displays & gift shop.
Events:
- Jr Ranger Program: Age 5-12 (Complete booklet & earn a badge)
- FUN Backpacks (Activities backpack available for loan.)
- Salmon Camp (must register to attend children selected by lottery for week long day camp)
- WILD (Wildlife Investigation, Learning, and Discovery) (Age 6-12) (June-August on Thursdays)
- FUN (Families Understanding Nature) (Age 3-5) - (Winter 2 per month - Summer Weekly on Wednesday)
- HAPPY TRAILS Families and Children all ages (Saturdays - June - Aug)

**Kodiak Baptist Mission** [www.kodiakbaptistmission.org](http://www.kodiakbaptistmission.org)
Camp Info: 486-4126
Camp Woody Summer Camp
Island Summer Adventure Camps
Contact Kodiak Baptist Mission for more information.

**NOAA Kodiak Laboratory Aquarium & Touch Tank**
[www.afsc.noaa.gov/Kodiak/facilities/aquarium.htm](http://www.afsc.noaa.gov/Kodiak/facilities/aquarium.htm)
Aquarium and fisheries displays and marine life the touch tank is available Monday-Friday during normal business hours. Closed on federal holidays. This is a federal office research building located across the bridge on near island.

**Kodiak Arts Council** [www.kodiakartscouncil.org](http://www.kodiakartscouncil.org)
Various productions and plays each year.
Sum’Arts for Kids: Various day camps for children of all ages June - August.

**Boys and Girls Club (MWR on base located in the gym)** [www.kodiakmwr.com](http://www.kodiakmwr.com)
Info call: 487-5250 or 5271
Youth Athletics, Skate Park, Teen Center Activities, Special Events, British Soccer

**Kodiak Military Museum** [www.kadiak.org/museum/museum.html](http://www.kadiak.org/museum/museum.html)
More Info Call: 486-7015 Display of WWII items located in Bunker at Ft. Abercrombie State Park
Current information can be found on the web page as to times open.

**Kodiak Facebook Page Search:** Girl Scouts Kodiak Facebook
Contact: Roslyn Lack 907-602-8619 or rlack@girlscoutsalaska.org

**Boy Scouts of America:** [www.scoutingalaska.org](http://www.scoutingalaska.org)

**Alaska 4-H Web Page:** [www.alaska4h.org/kodiak](http://www.alaska4h.org/kodiak) or Facebook - Kodiak 4-H or EMail: kodiak4h@gmail.com or jjhagen2@alaska.edu.
Youth and High School Football

Alaska State Parks  [dnr.alaska.gov/parks/units/kodiak/index.htm](dnr.alaska.gov/parks/units/kodiak/index.htm) (click on park)
- Recreation Guide
- Bear Safety
- Guide to Marine Life at Ft. Abercrombie State Park

Fort Abercrombie State Recreation Site:
- Summer Naturalist Program
  - Summer Tidepooling in the Park - All ages
  - Annual Ft Abercrombie Scavenger Hunts
  - Junior Ranger Program (Ages 7-12)

Buskin River State Recreation Site: Fish, Beach Comb, Camp Trails & Campground Map

Pasagshak State Recreation Site: Camp and Fishing Seasons

Kodiak Hockey League: Youth hockey all children ages 5 to 18 non-profit association affiliated with Alaska State Hockey Association and USA Hockey. Also Adult Coaches and volunteer opportunities.
E-Mail: kodiakhockeyleague@gmail.com
Information also available on FaceBook and City of Kodiak Parks and Recreation Ice Rink

City of Kodiak Parks & Recreation Information
[www.city.kodiak.ak.us](http://www.city.kodiak.ak.us)
Click on Parks and Rec link for Weekly Activities Schedules
Click on Library for Children's Corner and Calendar of Events

City Parks & Recreation Link to: (Check Back often - weekly activities schedule posting)
Ice Rink & Hockey Schedule
Little Dribblers Basketball
City Swimming Pool
City Basketball League
Soccer and Soccer Clinics
Sponsored Adult Sports

Kodiak Public Library Link to: Located at 612 Egan Lane - (907-486-8680)
Children’s Corner
Story Time & Game Time
Children’s Movies
Summer Reading Activities
Monthly Craft Sessions

There are also individual providers/businesses on island that provide private music lessons, dance, tumbling and various other activities.

Camping - Berry Picking - Hiking - Fishing - Beach Combing or just taking a drive to view Kodiak wildlife. Where outdoors is a fun place to be!
Must Know Information Tid-Bits!

• Don’t hike alone! Audubon Society offers guided group hikes most Saturdays May - October current schedule can be found at the Kodiak Visitors Center.

• Newcomer’s Welcome Aboard Fair is held each August in the MWR Gym join us!

• Keep your cell phone plan until you arrive on island then change to a provider with coverage in the area. Make sure you ask for your military discount!

• Military lodging is available in Anchorage at JBER (Joint Base Elmendorf Richardson) on space available basis. North Star Lodging: 907-552-2454 Ft Richardson: 907-384-0436

• Military spouses leaving employment due to PCS transfer orders may be eligible to file for unemployment. Each state is different so check with your state unemployment office or information can be found on individual state web pages.

• Mail can be sent to your unit address until you have a permanent address established.

• There is a dance school on Kodiak that has ballet, jazz, tap, and tumbling classes.

• Executive Order 13473 Military Spouse Appointment Authority allows a military spouse on PCS orders a 24 month window to apply for federal jobs (USCG & DOD) in the area. More information is available on www.fedshirevets.gov

Welcome to Kodiak let’s make it the best tour ever for you and your family!
Part of the adventure is never knowing what you will see on a drive around Kodiak Island!